

\_\_\_Rockville MD

\_\_\_Reston

\_\_\_Pentagon Row

NAME \_\_\_\_\_ TODAY'S DATE \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ TEL NUMBER (HOME) \_\_\_\_\_  
 SOCIAL SECURITY # \_\_\_\_\_ (WORK) \_\_\_\_\_ EXT. \_\_\_\_\_  
 E-MAIL ADDRESS \_\_\_\_\_ (CELL) \_\_\_\_\_  
 EMERGENCY CONTACT (DAY) Name \_\_\_\_\_ Phone \_\_\_\_\_  
 (EVENING) Name \_\_\_\_\_ Phone \_\_\_\_\_  
 ARE YOU LICENSED? \_\_\_\_\_ STATE OF LICENSE \_\_\_\_\_ LICENSE# \_\_\_\_\_  
 YEAR LICENSED \_\_\_\_\_ POSITION APPLYING FOR: \_\_\_\_\_  
 DESIRED PAY: Hourly \$ \_\_\_\_\_ Salary \$ \_\_\_\_\_

HOW DID YOU HEAR ABOUT US? Jouvence Employee \_\_\_ School \_\_\_ Friend \_\_\_  
 Newspaper (please specify) \_\_\_\_\_

### EMPLOYMENT HISTORY

Please list your last three employers, beginning with the most recent.

Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
 Address \_\_\_\_\_ Phone \_\_\_\_\_  
 Dates of employment \_\_\_\_\_ to \_\_\_\_\_ Position Held \_\_\_\_\_  
 Days absent \_\_\_\_\_ Hourly rate/salary \_\_\_\_\_  
 Briefly describe duties \_\_\_\_\_ Days late \_\_\_\_\_  
 Reason for leaving \_\_\_\_\_ May we contact this employer \_\_\_\_\_  
 Applicant: do not complete (for official use only)  
 Date reference contacted \_\_\_\_\_ Comments \_\_\_\_\_

Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
 Address \_\_\_\_\_ Phone \_\_\_\_\_  
 Dates of employment \_\_\_\_\_ to \_\_\_\_\_ Position Held \_\_\_\_\_  
 Days absent \_\_\_\_\_ Hourly rate/salary \_\_\_\_\_  
 Briefly describe duties \_\_\_\_\_ Days late \_\_\_\_\_  
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Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
 Address \_\_\_\_\_ Phone \_\_\_\_\_  
 Dates of employment \_\_\_\_\_ to \_\_\_\_\_ Position Held \_\_\_\_\_  
 Days absent \_\_\_\_\_ Hourly rate/salary \_\_\_\_\_  
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 Applicant: do not complete (for official use only)  
 Date reference contacted \_\_\_\_\_ Comments \_\_\_\_\_

**EDUCATION**

High school \_\_\_\_\_ Year graduated \_\_\_\_\_

College attended \_\_\_\_\_ Year graduated \_\_\_\_\_

Additional skills and/or training (including seminars and conferences)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**HOBBIES AND INTERESTS**

List any interests you have outside of your profession.

\_\_\_\_\_  
\_\_\_\_\_

**GOALS**

What are your career goals?

Short term goals \_\_\_\_\_

Mid-range goals \_\_\_\_\_

Long term goals \_\_\_\_\_

Please indicate the pay you desire:

During training \$ \_\_\_\_\_ per week or \$ \_\_\_\_\_ hourly

After 6 months \$ \_\_\_\_\_ per week or \$ \_\_\_\_\_ hourly

After 1 year \$ \_\_\_\_\_ per week or \$ \_\_\_\_\_ hourly

**REFERENCES:** Please list three references, two of which should be professional.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Relationship to you \_\_\_\_\_ Years you've known him/her \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Relationship to you \_\_\_\_\_ Years you've known him/her \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Relationship to you \_\_\_\_\_ Years you've known him/her \_\_\_\_\_

How flexible are you?

\_\_\_\_\_

What do you consider long term? short term?

\_\_\_\_\_  
\_\_\_\_\_

How do you plan to promote both yourself and Jouvence Aveda?

\_\_\_\_\_  
\_\_\_\_\_

Why do you feel Jouvence Aveda should offer you a position?

\_\_\_\_\_  
\_\_\_\_\_

**QUESTIONS: This section must be completed. Please use complete sentences.**

**Define teamwork:** \_\_\_\_\_

**What are your strengths? What are your weaknesses?**

\_\_\_\_\_

**Are there any duties or chores you do not or cannot do (clean, stay late, etc.)**

\_\_\_\_\_

**Describe the perfect boss.**

\_\_\_\_\_

**How would you like to be approached when not abiding by the rules?**

\_\_\_\_\_

**If a co-worker wants to socialize during work hours, what would you do?**

\_\_\_\_\_

**Why did you decide to become a cosmetologist (if applicable)?**

\_\_\_\_\_

**Please list 5 words that best describe you:**

\_\_\_\_\_

**What do you feel you can contribute to Jouvence?**

\_\_\_\_\_

**How important is it for you to have a manager in the salon?**

**Extremely important**\_\_\_\_ **Very important**\_\_\_\_ **Necessary**\_\_\_\_ **Not needed**\_\_\_\_

**Please provide your definition of management.**

\_\_\_\_\_

**Have you ever thought of becoming a manager? Yes**\_\_\_\_ **No**\_\_\_\_

**Do you have more than 12 months Part time**\_\_\_\_ **Full Time**\_\_\_\_ **Retail experience**

**How do you feel about the following:**

**Your technical ability:** Mediocre\_\_ Needs improvement\_\_ Excellent\_\_ The best\_\_

**People skills:** Mediocre\_\_ Needs improvement\_\_ Excellent\_\_ The best\_\_

**Teamwork:** Mediocre\_\_ Needs improvement\_\_ Excellent\_\_ The best\_\_

**Following direction:** Mediocre\_\_ Needs improvement\_\_ Excellent\_\_ The best\_\_

**Taking initiative:** Mediocre\_\_ Needs improvement\_\_ Excellent\_\_ The best\_\_

What would be your perfect work schedule?

Sunday Monday Tuesday Wednesday Thursday Friday Saturday  
\_\_\_\_\_

Are you currently attending or planning to attend school? What is your schedule?

Sunday Monday Tuesday Wednesday Thursday Friday Saturday  
\_\_\_\_\_

Do you have any vacation/time off planned? If so, please list the dates below.

\_\_\_\_\_

Any comments you wish to make?

\_\_\_\_\_  
\_\_\_\_\_

Imagine that you are in charge of hiring staff for your business. From the following list, please prioritize the six most important things to you, with #1 being most important.

- Cleanliness\_\_ Honor\_\_ Patience\_\_ No overreaction\_\_ Education\_\_ Shares\_\_
- Innovation\_\_ New ideas\_\_ Informs\_\_ On time\_\_ Builds relationships\_\_
- Dreams\_\_ Offers growth\_\_ Experience\_\_ Accepts responsibility\_\_ Respect\_\_
- Finds solutions when problems arise\_\_ Monitors new staff\_\_ Loyalty\_\_
- Community involvement\_\_ Disciplines staff at proper time and place\_\_

After you've written a # next to the top six qualities you consider important, add one that you feel should be there and place a priority # next to it.

\_\_\_\_\_ Priority # \_\_\_\_\_

Are you under any employment contract with a previous employer? Yes\_\_\_ No\_\_\_

Have you ever been convicted of a misdemeanor? Yes\_\_\_ No\_\_\_

Have you ever been convicted of a felony? Yes\_\_\_ No\_\_\_

If yes, please explain \_\_\_\_\_

*By signing below, I authorize Jouvence Aveda at anytime, to obtain a copy of my criminal records.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

All of the information I have given is correct to the best of my knowledge. I know that if I have purposefully falsified any information that I may relinquish any opportunity of employment with Jouvence Aveda. I am required by the Immigration Reform and Control Act of 1986 to complete form I-9 within three business days of being hired. If hired, I will show acceptable documentation according to Immigration and Naturalization Service guidelines. Compliance is a condition of employment.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Thank you for taking the time to fill out this application.